



## Hills Photographic Society Inc

Reg No A0096714F

Minutes of

### Annual General Meeting 2022

Held on Thursday 11<sup>th</sup> August 2022 at the Hills Hub Emerald

#### Meeting commenced at 7.30pm

1. **Welcome** – President Allan Pan welcomed attendees and opened the meeting.
2. **Attendance** – Allan Pan, Paul Bianco, Martin Sudul, John Weeks, Pauline Bunker, Steve Wickenton, Steve Williams, Linda Sijpkes, Denis Cape, Mike Wharton, Pauline Van de Pavoordt, Trish Carpenter, Des Lavery, Wayne Pollard, Eric Yates and Gary Brasher, potential new member.  
A quorum was reached.
3. **Apologies** – Robyn Gallucci, Kathie Thomas

#### 4. **2021 AGM Minutes.**

This document had been circulated and was tabled.

Moved Steve Williams, Seconded Steve Wickenton – That the minutes of the 2021 AGM be approved and ratified by members who had attended that meeting.

**Carried**

#### 5. **Committee Reports**

- **President's Report.** This had been circulated to members. Allan spoke to the report (See attached Annual Reports). He notes that it has been a successful year, highlighted the inaugural exhibition at the Hub and how gratifying it has been to see so many new members. He also thanked Paul Bianco for his work as Secretary, noting how much extra time has been put in this year.

Allan then presented Paul with a gift from the club, in appreciation of his work.

Moved Paul Bianco, Seconded Martin Sudul – That the President's Report be accepted.

**Carried**

- **Treasurer's Report and End of Year Financial Statements** – had been distributed to members. (See attached Annual Reports)  
Martin Sudul spoke to his report, highlighting the balance and pointed out the increase for hire of the Hub from \$11 to \$20 per 2-hour session.

Moved: Steve Wickenton, Seconded Wayne Pollard – That the Treasurer's report be accepted.

**Carried**

- **Competition Steward's Report** –As this report was not able to be included in the Annual Reports document that was circulated, and as Kathie Thomas was unable to attend tonight, her reports were read by Allan Pan. The report noted the change to the upload system for submitting entries to competitions is working well, that overall 27 of the possible 33 members participated. The report also spoke about the judges and the competition topics. (See attached Annual Reports)  
The meeting applauded Kathie's work as Competition Steward.

Moved Paul Bunker, Seconded John Weeks — That the Competition Steward's Report be accepted.

**Carried**

- **Secretary's Report** – had been distributed to members.  
Paul said there was nothing further he needed to add. (See attached Annual Reports)

Moved Paul Bianco, Seconded Wayne Pollard – That the Secretary's Report be accepted.

**Carried**

- **Website Co-ordinator's report** - Linda Sijpkens gave a brief oral report, noting improvements that had been made.  
Allan thanked Linda for her work and the meeting followed up with warm applause.

Moved Steve Williams, Seconded Paul Bianco – That the Website coordinator's report be accepted.

**Carried**

## 6. Election of Office Bearers/ Committee Members

The President Allan Pan declared all positions on the Committee vacant. He vacated the Chair and the Secretary; Paul Bianco conducted the election process for President.

- President – Allan Pan, nominated by Allan Pan, seconded by Steve Wickenton  
As there were no other nominations, Allan was declared the incoming President for the 2022-23 year.  
Allan then took over the chair for the remainder of the elections.

**As the following nominations were the only ones for each position, Allan announced each one and each was declared duly elected.**

- Vice President – Steve Wickenton, nominated by Steve Wickenton, Seconded by Allan Pan.
- Secretary – Kathie Thomas, nominated by Kathie Thomas, seconded Allan Pan
- Treasurer – Martin Sudul, nominated by Martin Sudul, seconded by Allan Pan
- Competition Steward – Wayne Pollard, nominated by Allan Pan, seconded by Martin Sudul.
- Website Manager and Publicity– Linda Sijpkens, nominated by Linda Sijpkens, seconded by Allan Pan.
- Ordinary Member – Events. Pauline Van de Pavoordt, nominated by Paul Bianco, seconded by Martin Sudul.
- Ordinary Member – Events. Steve Williams, nominated by Allan Pan, seconded by Kathie Thomas
- Ordinary Member. Eric Yates - nominated Paul Bianco, seconded Steve Wickenton
- Ordinary Member. Pauline Bunker – Nominated by Paul Bianco, Seconded Allan Pan

Allan Pan congratulated the members on their appointments and said he was looking forward to another successful year, noting there were a number of tasks still to address, including the preparation of a Code of Conduct. He also pointed out the need for members to pitch in where needed to share the workload.

**The meeting closed at 8.00 pm.**

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## **GENERAL DISCUSSION**

Allan spent a few minutes giving a brief outline of the club's existence, its formation, purpose and affiliation with VAPS. He spoke of the way we try to bring people who share a passion for photography together, to share experiences, to learn from each other and to socialise. He also invited members' input, asking that ideas be sent to Pauline Van de Pavoordt who would oversee the Events program. For example, Berwick Club has an interesting guest presenter on 22<sup>nd</sup> Aug. Mike Wharton will follow it up.

For the benefit of new members, Paul Bianco invited Mike Wharton to speak about his experience with VAPS. Mike highlighted the VAPS conference, held this year in Wangaratta, saying it was well worth attending. He also noted that we might consider participating in the inter-club competition which is held at the conference.

He also mentioned that Berwick club conducts a successful inter-club competition with Pakenham, something we might do with another club.

Members wound up the evening with a cuppa and chat.

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**Annual Reports attached below.**



## **Hills Photographic Society Inc**

Reg No A0096714F

### **Annual Reports 2022**

#### **PRESIDENT'S REPORT 2022**

What a challenging year we had! With Covid restrictions and lockdowns in 2021 and even though the club is still adjusting to all the different aspects of this outbreak even now, I think we can be truly proud of what we have achieved in that time. Much of this was done under difficult circumstances and Zoom was under constant use throughout this year. We moved into the Hub, had a number of new committee members, people (including myself) in different or new roles and some general upheavals to overcome this year. Still as a club we have continually progressed in developing and improving every aspect of our club. There have been extensive and ongoing reviews of all aspects of the club including such things as committee structure, definitions and rationalization of roles, fees, guidelines for competitions and by laws to name just a few.

All this was due to our brilliant committee, and I want to thank them for their effort.

A highlight (especially considering all the hurdles we had to work around) was our exhibition and what a fantastic event it was. Participation was really high from our members submitting their masterpieces (over 100 displays) and I've heard nothing but praise from the general public. Our sponsors were also pleased, and I'd like to congratulate Jane and Eric on their awards.

At the beginning of my period as president we increased our membership from 19 to 34 and I'd like to welcome all those new members and complement them on the high level of skills they have already displayed. It means that all of us are challenged even more, which can only be a good thing.

We have had some interesting get togethers doing such things as going to exhibitions, photo shoots and participating in numerous other activities. Furthermore, it's not just the committee people who have contributed. I am convinced that there has been a steady increase in the quality of presentations and photos submitted in competitions and some of our members have proven to be excellent presenters. Our internet presence is continually becoming better, and we are starting to become a widely known entity in our local community.

Now that things have eased a little more, I am sure that we do even more of the same and even better in the near future. I am confident that the next term will be even more eventful. As a club we seem to work well together as a group. I hope we ensure that we cater for a variety of skill levels and continue to develop a positive social experience with likeminded people. I am confident that we will continue with a high variety of competitions, excursions, guest speakers, presentations on a range of topics in the future.

I am re-elected I will welcome all constructive suggestions from our members and continue to deal with any perceived issues in the next term.

Lastly, I would like to say thank you to Paul Bianco for all his work throughout the years. He wishes to have a break from the committee which is understandable after such a long time. He was one

of the founding members and the club and we would not exist without him. All of us are grateful for all his past contributions and hope he continues to enjoy his photography!

Allan

## Treasurers Report Financial year July 2021 – June 2022

### Summary of Year's activities

This year we were able to increase our membership from 18 paid up members prior to the 2021 AGM to 33 members this year.

Our major activity was the Exhibition held at the HUB earlier this year. There were some expenses incurred but I am sure you will agree the end result was great and we were able to show case the work of our members to the wider community. It is hoped will do even better next year.

This last year we did not incur a lot of costs associated with the hire of the HUB as many meetings were held on-line with the use of the Zoom software. We, however, expect to pay for the meetings held at the hub from January 22 onwards, early in the next financial year.

With the price of web hosting increasing, we have put in place plans to move the web hosting to a new provider in order to minimise our actual costs.

### Petty Cash Statement for Period 1 July 2021 to June 30, 2022

	Petty Cash		TOTALS						
	Transaction	Payee	Allocation						
			Membership	Judges	Refreshs	Other	Increase	Decrease	BALANCE
	BROUGHT FORWARD								
	BALANCE								\$229.30
6/04/2021	Hdmi Cable	Allan Pan				\$ 17.00	0.00	\$17.00	\$212.30
30/07/2021	membership	Pauline Bunke	\$ 50.00				50.00	\$0.00	\$262.30
24/03/2022	membership	Trish Carpenter	\$ 25.00				25.00	\$0.00	\$287.30
9/05/2022	Model - Elf/Gypsy	<a href="mailto:KatKincat@protomail.com">KatKincat@protomail.com</a>				\$ 50.00	0.00	\$50.00	\$237.30
9/05/2022	Model Adult Goth	<a href="mailto:nics.fear@gmail.com">nics.fear@gmail.com</a>				\$ 50.00	0.00	\$50.00	\$187.30
9/05/2022	Model Kid Goth	<a href="mailto:tayloraloka69@gmail.com">tayloraloka69@gmail.com</a>				\$ 50.00	0.00	\$50.00	\$137.30
30/06/2022	End of Financial year Total								\$137.30

# Bendigo Bank Statement for period 1 July 2021 to 30 June 2022

			Deposits	Withdrawals	
Date	details		DR	CR	Balance
Date	Item	Name	DR	CR	Balance
1/07/2021	Opening Balance				\$ 1,119.81
13/07/2021	Membership	K.Ash	\$ 50.00		\$1,169.81
13/07/2021	Membership	Steve Williams	\$ 50.00		\$1,219.81
14/07/2021	Membership	S.Wickenton	\$ 50.00		\$1,269.81
14/07/2021	Membership	L.Spijkers	\$ 50.00		\$1,319.81
15/07/2021	Membership	K.Thomas	\$ 30.00		\$1,349.81
17/07/2021	Membership	Matthew Law	\$ 50.00		\$1,399.81
19/07/2021	Membership	Allan Pan	\$ 50.00		\$1,449.81
19/07/2021	Membership	M.Shane	\$ 50.00		\$1,499.81
19/07/2021	Membership	Geoffrey.William	\$ 30.00		\$1,529.81
19/07/2021	Membership	H. Van Bergen	\$ 50.00		\$1,579.81
20/07/2021	Membership	J.Weeks	\$ 30.00		\$1,609.81
21/07/2021	Membership	Martin Sudul	\$ 50.00		\$1,659.81
22/07/2021	Flowers	Kathie Thomas		\$ 99.95	\$1,559.86
24/07/2021	Membership	Christie Holmes	\$ 65.00		\$1,624.86
25/07/2021	Membership	Robyn Gallucci	\$ 50.00		\$1,674.86
26/07/2021	Membership	Paul Bianco	\$ 50.00		\$1,724.86
30/07/2021	Membership	Mary Wiking	\$ 30.00		\$1,754.86
30/07/2021	Membership	Pauline Bunker	\$ -		\$1,754.86
4/08/2021	Membership	andrea for laughton	\$ 30.00		\$1,784.86
9/08/2021	framing material	Paul Bianco		\$ 77.66	\$1,707.20
20/09/2021	Membership	Nola Ford	\$ 30.00		\$1,737.20
27/09/2021	Membership	Liz Millman	\$ 30.00		\$1,767.20
1/10/2021	interest	Bendigo Bank	\$ -		\$1,767.20
19/10/2021	Membership	Eric Yates	\$ 50.00		\$1,817.20
28/10/2021	Membership	Janette Anderson	\$ 50.00		\$1,867.20
15-Nov	Membership	Justine Hartland	\$ 50.00		\$1,917.20
26-Nov	Membership	Pauline van de Pavoordt	\$ 25.00		\$1,942.20
26-Nov	VAPS renewal	via website		\$ 96.00	\$1,846.20
29-Nov	Judge	Ron Cork		\$ 50.00	\$1,796.20
13-Dec	Membership	Jane Lolkema	\$ 50.00		\$1,846.20
28-Jan	Judge	Ron Cork		\$ 50.00	\$1,796.20
9-Feb	Kathie Thomas	T Shirts		\$ 150.11	\$1,646.09
15-Feb	Membership	Wayne Pollard	\$ 50.00		\$1,696.09
23-Feb	T Shirt	Pauline van de Pavoordt	\$ 20.00		\$1,716.09
28-Feb	Membership	Isobel Charlot	\$ 65.00		\$1,781.09
1-Mar	Membership	Michelle M Cape	\$ 30.00		\$1,811.09
5-Mar	Membership	Sonya Leigh	\$ 25.00		\$1,836.09
8-Mar	Kathie Thomas	Exhibition Catalogues		\$ 538.50	\$1,297.59
10-Mar	Kathie Thomas	T Shirts		\$ 71.96	\$1,225.63
25-Mar	Judge	Sam Mariani		\$ 50.00	\$1,175.63
					\$1,175.63
24-Mar	Membership	Trish Carpenter	\$ -		\$1,175.63
28-Mar	Membership	Stephan Taylor	\$ 25.00		\$1,200.63
5-Apr	sponsorship	Bendigo Bank	\$ 500.00		\$1,700.63
18-Apr	Hills Hub Room Hire	Cardinia Shire		\$ 33.75	\$1,666.88
19-Apr	Membership	Des Lavery	\$ 25.00		\$1,691.88
25-Apr	Membership	Mike Wharton	\$ 15.00		\$1,706.88
29-Apr	Exhibition award	Jane Lolkema		\$ 350.00	\$1,356.88
30-Apr	Peoples Choice Award	Eric Yates		\$ 100.00	\$1,256.88
30-Apr	Judge	Paul Lucas		\$ 50.00	\$1,206.88
13-May	Web Hosting	Kathie Thomas		\$ 216.00	\$990.88
12-May	Membership	Mike Wharton	\$ 15.00		\$1,005.88
20-May	Membership	Des Lavery	\$ 25.00		\$1,030.88
17-Jun	Zoom Invoice February	Paul Bianco		\$ 23.09	\$1,007.79
17-Jun	Zoom Invoice march	Paul Bianco		\$ 23.09	\$984.70
17-Jun	Zoom Invoice May	Paul Bianco		\$ 23.09	\$961.61
17-Jun	Zoom Invoice June	Paul Bianco		\$ 23.09	\$938.52
17-Jun	Consumer Affairs Inv	Paul Bianco		\$ 60.10	\$878.42
17-Jun	Survey Monkey access	Linda Sijpkes		\$ 99.00	\$779.42
28-Jun	Judge	Lisa Law		\$ 50.00	\$729.42
28-Jun	Judge	Lisa Law	\$ 50.00		\$779.42
28-Jun	Membership	john Weeks	\$ 30.00		\$809.42
30-Jun	End of Financial year Total				\$809.42



## Revenue & Expenditure 2021-2022 financial year

### Income

Membership 2020-2021	33 members		\$ 1,430.00
Bendigo Bank Support for Exhibition			\$ 500.00
T Shirts	sale to members		\$ 20.00
	Total Income		\$ 1,950.00

### Expenditure

Hire of HUB			\$ 33.75
Consumer Affairs			\$ 60.10
Judges			\$ 200.00
VAPS			\$ 96.00
Catering			\$ -
Internet	Survey and Web Hosting		\$ 315.00
Awards and Prizes			\$ 450.00
Miscellaneous	Flowers, Framing HDMI Cable		\$ 194.61
T Shirts	For exhibition Use		\$ 222.07
Exhibition	Catalogues		\$ 538.50
Zoom meetings			\$ 92.36
Models for Portraits workshop	3 models		\$ 150.00
	Total Expenditure		\$ 2,352.39
	Surplus		<u>\$ (402.39)</u>

		Beginning	End
	Petty Cash	\$ 229.30	\$ 137.30
	Bendigo Bank	\$ 1,119.81	\$ 809.42
	Total	\$ 1,349.11	\$ 946.72
	Surplus	\$ (402.39)	
		\$ 946.72	
	Balanced		

## SECRETARY'S REPORT 2022

The 2021-22 year has been a busy one, with membership growing from 16 to 34, club policies and modes of operation reviewed, and new ones created, the inaugural club exhibition at the Hills Hub planned and staged and the usual program of meetings, workshops and competitions maintained.

With Covid-19 still with us, continuity was achieved by holding a number of meetings, both committee and full club on Zoom. It ensured members still had contact with each other, were able to contribute and were able to participate in competitions, even having a couple of competition judges join us from afar.

The committee was kept busy with preparing a new set of Club By Laws, in an attempt to cover all aspects of club operations. These include the club's purpose, the roles of committee members, procedures for running competitions, the policy and procedures for new membership, and more. It is still a work in progress.

I prepared and distributed a monthly Newsletter most months via MailerLite, add-on introduced by Kathie Thomas. Thank you, Kathie, for the innovation. We currently have an affiliated group of 70+ who receive it. In the future the Publicity officer will take on that responsibility.

A start has also been made on creating a Code of Conduct for members.

The club has not had much to do with VAPS in general, other than to receive notices, utilise the judges list and complete the obligatory annual reports. Perhaps the in-coming committee might make an attempt to become more involved, especially by sending a representative to annual conference and even taking part in inter-club competitions.

The other must do task was to Consumer Affairs, reporting the club's current status, paying the annual fee and ensuring club details are up to date, especially the name and email address of the secretary.

A huge thank you to Pauline Bunker who's work as assistant secretary at meetings has been most valuable.

Membership at June 30th, 2022. Yellow = non-financial



Ajzenman, Eli
Anderson, Janette
Ash, Kristine
Bianco, Paul
Bunker, Pauline
Cape, Dennis
Carpenter, Trish
Ford, Nola
Gallucci, Robyn
Harland, Justine
Holmes, Chris,
Huett, Rod
Laughton, Eammon
Lavery, Des,
Law, Matthew
Leigh, Sonja
Lolkeme, Jane
McLeod, Isobel

Millman, Liz
Pan, Allan
Pollard, Wayne
Shane, Michael
Sijpkens, Linda
Simmons, Geoff
Slocum, Brad
Sudul, Martin
Taylor, Stephan
Thomas, Kathie
Van den Bergen, Henk
Van der Bergen
Pavoort, Pauline
Weeks, John
Wharton, Michael
Wickenton, Steve
Wiking, Mary
Williams, Steve

Paul Bianco  
Secretary  
5.08.2022

## **Competition Steward Report August 2022**

I've enjoyed the privilege of being the Competition Steward over the past twelve months. During that time the following has happened:

- We changed to an upload system which has been added to the website for entries. This allowed for members to agree to their images being placed on the website and our Facebook group if they are placed.
- Judges were booked many months ahead – some were very well received, others we know not to book again.
- I have managed 10 competitions and of those we had a total of 493 submissions. Of the 33 members, 27 participated in competitions, 8 of them in 8-10 comps, 3 in 5-7 comps and the rest less than 5 comps. This is also a reflection of getting new members over the past 12 months.
- I believe the quality of entries we've had have been amazing and we've had some great topics, which included: My Backyard, Rust, Close Ups, Crowded, Bridges, Open, Seasons, Slow Shutter Effects, Sport, Still Life and this month, Portraits.
- Our favourite judges were Glenn Guys, Denise Perentin (from NSW) and Sam Mariani.

Thank you for the opportunity to carry out this role.

Kathie Thomas  
Competition Steward 2021-2022

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## **Website Co-Ordinator Report for HPS AGM 11th August 2022**

Visits to the website have been steady with over 600 page views last month.

Most visits to the website have been directed from Facebook and Google, therefore the Facebook presence is a good tool for directing traffic to the site.